

Prescriber FAQs – CSPMP Registration

What is the CSPMP and why do I need to sign up for it?

The Controlled Substances Prescription Monitoring Program, CSPMP, is a CII-CIV prescription monitoring system where you use a database to lookup a patient's history. Every practitioner licensed under Title 32 with a DEA number registered to Arizona must register with CSPMP.

How do I find out whether I am registered with the CSPMP?

Email kcrawford@azpharmacy.gov or call the Arizona Board of Pharmacy at 602-771-2732. There are two steps to the reporting system. Registration is step 1, but the meat of the program is in step 2, access to the reporting system. The reporting system allows you to monitor your DEA number and patients' usage of controlled substances.

I never prescribe controlled substances in Arizona but I have a DEA number that is registered to an address in Arizona. Do I need to register with the CSPMP?

Yes, if your DEA number is registered to an Arizona address and you have an Arizona medical license then you need to register.

I have an Arizona Medical License but I do not practice in Arizona and my DEA number is registered to a different state, do I still need to register?

If your DEA number is registered to a different state and you maintain an Arizona medical license but never prescribe controlled substances in Arizona, then you do not need to register.

I am a retired, do I still need to register for the CSPMP?

If you continue to hold a DEA number for prescribing controlled substances in Arizona, yes, you should register.

If I do not have a DEA number, do I need to enroll in CSPMP?

No.

I receive an email and a Report Card from CSPMP, doesn't that mean I'm registered?

No. A report card goes out to anyone with a DEA number registered in Arizona. It is not an indicator of registration or of access to the reporting system.

Am I able to delegate CSPMP reports to other members of my office?

Yes, once you have access to the CSPMP you may have delegates run the reports. Medical staff, such as front office, medical or dental assistants, nurses or oral hygienists, can be added so they too can look up patients. You will have to login to your CSPMP account to approve delegates before they will be able to run reports in the system. Prescribers may have more than one delegate and delegates may have more than one Prescriber (Supervisor).

To register delegates:

- a) Go to, <https://pharmacypmp.az.gov/>
- b) Scroll down the page to, ACCESSING THE DATA, click on Prescriber Unlicensed Delegates click here for MAs/Front Office. If an LPN/RN, it'd be a Prescriber Licensed Delegate.
- c) Fill out a form for each delegate including the verification code (note fields marked with red dot are required). Delegates can have more than one supervisor
- d) Click register